

Creating services for older people that work

CO-ordinator

St John's Centre and Café, HOVE

Starting salary £20,893

We operate an innovative service to people over the age of 60 which improves and maintains their health and well-being. We offer a wide-range of activities and support that's tailored to individual needs. These include outings and centre-based activities, IT training and visiting services such as Chiropody and Reflexology.

You'll ensure the smooth and effective running of these services and the centre. It's a busy and dynamic role that will see you managing a small team and liaising with a range of people from volunteers, external agencies, other Impact services, as well as our service users.

Experience of managing a team is key, as is your understanding of the needs of older people. Added to this will be strong organisation and IT skills, as well as the ability to compile information and reports. A first-class communicator, you'll be creative in your approach to service delivery and development.

For an application pack, please call our 24-hour recruitment line on 01273 828458 or email: hr.support@impact-initiatives.org.uk

Visit www.impact-initiatives.org.uk to view full job description.

Closing date: 5th October 2006.

We're committed to equal opportunities and particularly welcome applicants from black and minority ethnic groups, who are under-represented in the organisation.

Charity Registration No. 276669 Company Registered in England No. 1402692

